



ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

1021 NORTH GRAND AVENUE EAST, P.O. BOX 19276, SPRINGFIELD, ILLINOIS 62794-9276 · (217) 782-3397

JB PRITZKER, GOVERNOR

JOHN J. KIM, DIRECTOR

Illinois Revolving Loan Fund

Brownfields Cleanup Funding Application Packet

The Illinois Revolving Loan Fund (RLF) Brownfields Cleanup Funding Application Packet (Application) is designed to be completed by a municipality or nonprofit organization with the assistance of an assigned Illinois EPA Brownfields Representative and after a Pre-application has been submitted to the Illinois EPA. Submit one original Application with attachments.

I. Brownfield Cleanup Funding Application Form

Complete the Application Form provided by the Illinois EPA. An authorized representative of the municipality must sign the Application Form.

II. Brownfields Cleanup Funding Application Form Support Information (Attachments)

Provide the following project and budget information as attachments to the Pre-application Form. All Application attachments should be on Agency provided forms or typed on 8½ x 11 post consumer content recycled paper and must be prepared in the format outlined below.

Applicant Eligibility Certification Form

Sign the Illinois Revolving Loan Fund Applicant Eligibility Certification Form provided by the Illinois EPA if all certifications are correct and applicable.

Update

Notify the Agency if any information previously provided in the Pre-application has changed, been corrected, modified, or updated since the Pre-application was originally submitted. If information has changed, provide updated information and explain the basis for the change.

Community Relations Plan

Prepare a site-specific community relations plan that includes providing reasonable notice and the opportunity for public involvement and comment on the proposed cleanup options under consideration for the brownfields site.

Project Plan

Describe in detail the final remedial scope of work to be funded by the Illinois RLF. Provide detailed task elements describing specific activities and events. Cross reference tasks to an approved or submitted Remedial Action Plan.

Schedule

Provide a table of activities and estimated milestone dates, including, as appropriate, submittal dates of reports to the Site Remediation Program.

Budget

Using the budget form provided by the Illinois EPA, provide a detailed budget. Round all amounts to the nearest dollar.

Loan Repayment

Describe in detail how the Illinois RLF loan principal will be repaid. Identify principal repayment funding source (TIF funds, tax base revenue, sale proceeds, escrowed funds, public service fees, etc.) and proposed repayment term and method.

Contractor and Subcontractor Agreements

Provide a copy of the Request for Proposal used to solicit contractor and subcontractor proposals and bids, and a copy of the winning bids, along with equipment and rate sheets, for the environmental engineer, all contractors and subcontractors. Attach copies of letters of agreement, rate sheets and subcontractor information for the primary consultant and contractor(s) involved in or responsible for components or phases of the proposed project. Also provide the names and titles of the environmental engineer staff along with hourly rates.

Mail the completed Application and attachments to:

Illinois Environmental Protection Agency
Attention: Mike Charles
Bureau of Land
1021 North Grand Avenue East Springfield,
Illinois 62794-9276



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Brownfields Cleanup Funding **Application Form**

1. APPLICANT INFORMATION

Applicant Name: _____

FEIN number: _____

Mailing Address: _____

Telephone number and E-mail address: _____

Applicant is a:

_____ Municipality _____ 501 (c) (Nonprofit) Organization

Has the applicant completed a Funding Pre-application Form: _____ yes _____ no

2. PROPERTY INFORMATION

Brownfields site name (building name, facility name, local reference, etc.): _____

Legal description (attach if necessary): _____

Brownfields site address (street, city, state, zip code): _____

3. APPLICANT SIGNATURE

To the best of my knowledge and belief, the information provided in this Pre-application and its attachments is true and complete.

Signature of Authorized Representative

Title

Date



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Applicant Eligibility Certification Form

The following certifications must be provided to enable the Agency to establish applicant and site eligibility under the Illinois Revolving Loan Fund (RLF):

- The Illinois RLF site is not listed or proposed for listing on the United States Environmental Protection Agency’s National Priorities List (NPL)
- The Illinois RLF site is not subject to a Unilateral Administrative Order, court order, Administrative Order on Consent, judicial consent decree issued or entered into by the parties under the Comprehensive Environmental Response, Compensations and Liability Act (CERCLA).
- The Illinois RLF site is not subject to planned or ongoing removal actions under CERCLA.
- The Illinois RLF site is not subject to the jurisdiction, custody, or control of the U.S. government
- Applicant is not a potentially liable party nor affiliated with a potentially liable party for response costs under CERCLA relating to the RLF site.
- The Illinois RLF site is not subject to a corrective action order under the Resource Conservation and Recovery Act (RCRA).
- Applicant cannot identify a viable responsible party for the proposed RLF funded corrective action.
- Applicant used or will use a competitive bidding process in the contracting and required the same of any contractor in subcontracting.
- Applicant performed environmental due diligence practices that were customary at the time the property was acquired.

Illinois RLF applicant identified below certifies to the above.

Illinois RLF Applicant

Brownfields Site (name and address)

Signature of Authorized Representative

Date

4302 N. Main Street, Rockford, IL 61103 (815) 987-7760
595 S. State Street, Elgin, IL 60123 (847) 608-3131
2125 S. First Street, Champaign, IL 61820 (217) 278-5800
2009 Mall Street Collinsville, IL 62234 (618) 346-5120

9511 Harrison Street, Des Plaines, IL 60016 (847) 294-4000
412 SW Washington Street, Suite D, Peoria, IL 61602 (309) 671-3022
2309 W. Main Street, Suite 116, Marion, IL 62959 (618) 993-7200
100 W. Randolph Street, Suite 4-500, Chicago, IL 60601

ILLINOIS REVOLVING LOAN FUND PROGRAM

BUDGET SUMMARY SHEET – See Attached

Project Activity	Service Provider	Total Cost	Illinois RLF Funding	Match
Administrative Cost				
Remedial Design, including engineered barrier				
Utility Location				
Mobilization				
Environmental Engineering and Oversight				
Fencing, Signage, Erosion Control, Site Maintenance				
Excavation and Transportation of Contaminated Soils				
Disposal of Contaminated Soils				
Confirmation Soil Sampling				
Disposal of Contaminated Water				
Laboratory Analysis				
Engineered Barrier Installation				
Groundwater Monitoring Well Abandonment				
Illinois SRP Participation (RACR, NFR Issuance)				
Other Cost (Enter Total from Attached Sheet)				
Contingency				
Total Costs				
Site Name:				
Prepared By:				

Project Activity	Service Provider	Total Cost	Illinois RLF Funding	Match
Total (enter total on page 1)				