

**CITY OF WARRENVILLE
PUBLIC SAFETY AND FINANCE
COMMITTEE OF THE WHOLE
REGULAR MEETING
Monday, November 28, 2022 at 7:00 p.m. at City Hall
28W701 Stafford Place**

Be advised: this Committee of the Whole meeting will be conducted in the traditional in-person format with the ability for the public to connect virtually using the following GoToMeeting access information:

Meeting Access Information: Call: 1 (872) 240-3412 Access Code: 682-842-845

**Or join from your computer, tablet or smartphone:
<https://global.gotomeeting.com/join/682842845>**

A G E N D A

A. CALL TO ORDER

Chairman Goodman called to meeting to order at 7:00 p.m.

B. ROLL CALL

Present: Chairman Leah Goodman, Mayor David Brummel, and Aldermen: Stuart Aschauer, Clare Barry, Kathy Davolos, Jeff Krischel, Craig Kruckenberg, John Lockett, and Bill Weidner

Absent: None

Also Present: City Administrator Cristina White, Assistant City Administrator Alma Morgan, Finance Director Kevin Dahlstrand, Police Chief Bonilla, Deputy Chief Jeff Jacobson, and Executive Assistant and Deputy City Clerk Dawn Grivetti

Also Absent: Police Chief Ray Turano and City Clerk Julie Clark

C. PLEDGE OF ALLEGIANCE

Chairman Goodman led the Pledge of Allegiance.

D. PUBLIC COMMENTS

There were no comments from the public.

E. OFFICIALS AND STAFF COMMENTS

Mayor Brummel encouraged the public to attend Holly Days this Friday, December 2, at 6:00 p.m.

Chairman Goodman reminded the Committee of Chief Turano's retirement reception on Monday, December 5, from 6:00 p.m. – 7:00 p.m., immediately preceding the City Council meeting in the lobby outside Council Chambers in City Hall.

Ald. Weidner commented on the progress of the Illinois Prairie Path Trailhead project.

A moment of silence was observed for Army veteran Joel Gomez, who passed away due to injuries he sustained in the Iraq War.

F. BUSINESS OF MEETING

1. Consideration of Warrenville Friends of the 4th Funding Request

Executive Assistant and Deputy City Clerk (EA/DC) Grivetti stated that, since FY 2019, the City has budgeted \$30,000 for expenses and \$11,000 for City services for the July 3 and 4, Independence Day Celebration. Following a request by the Warrenville Friends of the 4th Committee for additional funding for FY 2023, the City budgeted an additional \$10,000 in one-time funding for the event. For FY 2024, Warrenville Friends of the 4th is once again requesting the same funding for the two-day event.

Warrenville Friends of the 4th Committee Director Colin Wilkie thanked the City Council for the additional funding for this year's event, and requested, on behalf of the Committee the same amount of funding for the 2023 event. He added that the Committee's commitment to raise additional funding on their own netted them approximately \$3,000 in donations as well.

Finance Director (FD) Dahlstrand added that staff included the additional \$10,000 of funding in projections for future years, and did not object to the additional funding for FY 2024.

Ald. Davolos asked Dir. Wilkie about the future costs of the fireworks. Dir. Wilkie replied the City entered into a 3-year contract for fireworks for calendar year's 2022, 2023, and 2024 at a flat rate of \$24,000 per year. There was additional discussion about reducing the number of overly loud fireworks and possibly adding ground displays, lasers, or drones in future displays.

Chairman Goodman suggested the Committee look into the option of a "green" fireworks display. She also suggested that a municipal display could reduce the use of illegal fireworks in the community.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Davolos, to recommend the City Council direct staff to include \$10,000 in additional funding for the FY 2024 Independence Day Celebration.

MOTION CARRIED VIA VOICE VOTE.

2. Consideration of City Liability Insurance Renewal for Calendar Year 2023 (AM)

Assistant City Administrator (ACA) Morgan presented the City's annual liability insurance renewal rates for calendar year 2023, which includes all currently held insurance coverages, and reflects a total premium of \$452,809. She indicated the renewal rates represent an overall increase of 0.18% from calendar year 2022 rates.

ACA Morgan stated that the workers compensation carrier, Illinois Public Risk Fund (IPRF), reserved \$36,102 in grant monies for the City to use for safety-related equipment, training, and programming, which is an increase of \$23,371 from last year's grant. When factoring in this year's safety grant, the City's total package cost actually results in a 7.8% decrease.

ACA Morgan noted the favorable renewal rates and significant increase in grant funds are due in large part to the Safety Committee's ongoing efforts to mitigate risks through policy updates and timely accident reviews, and staff's commitment to participate in safety trainings and follow best and safe practices in the workplace throughout the year.

ALDERMAN WEIDNER MADE A MOTION, seconded by Ald. Davolos, to recommend the City Council accept a renewal quote from Gallagher for City insurance coverages for calendar year 2023, in the amount of \$452,809.

MOTION CARRIED VIA VOICE VOTE.

3. Consideration of Employee Personnel Manual Updates

ACA Morgan stated that periodically, the City reviews and revises the Employee Personnel Manual to ensure the policies are kept up-to-date and relevant to City operations and new legislation. City Administrator White noted that, among the recommended changes, a Spanish language proficiency benefit has been added for non-represented employees, which mirrors a similar benefit in the police officer's collective bargaining agreement.

ALDERMAN BARRY MADE A MOTION, seconded by Ald. Krischel, to recommend the City Council approve the revised Employee Personnel Manual.

MOTION CARRIED VIA VOICE VOTE.

4. Consideration of an Ordinance amending City Code re: Administrative Adjudication

Deputy Chief (DC) Jacobson stated that, in light of State of Illinois law changes affecting suspension of a driver's license for unpaid municipal tickets and changes to the City Administrative Adjudication process itself, the applicable City Code and associated penalties were reviewed by staff and the City Attorney. DC Jacobson noted that outdated language was removed from the proposed procedures to bring the City Code into compliance with current State law.

There was discussion regarding the elimination of a provision for municipal suspension of a driver's license due to multiple parking citations, and options the City might have to enforce compliance for payment of violations.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Davolos, to recommend the City Council approve an ordinance amending, Title 9, Administrative Adjudication, Chapter 2, Administrative Adjudication of Vehicular Standing, Parking and Compliance Violations; and Title 5, Motor Vehicles and Traffic, Chapter 3,

Stopping, Standing or Parking, Section 14, Penalty, subparagraph C, as illustrated through proposed language strikeouts and inserts.

MOTION CARRIED VIA VOICE VOTE.

5. Informational update on Calendar Year 2022 Property Tax Levy
FD Dahlstrand provided a brief update of the calendar year 2022 property tax levy. The first reading of the levy will occur at the December 5, City Council meeting, with a public hearing and presentation for approval on December 19.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

6. Informational updates on Administration, Finance, and Police Department FY 2023 Work Plans and Decision Packages
Updates to FY 2023 Departmental decision packages were presented. There were no comments presented.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

G. MISCELLANEOUS

1. Commendations

Chairman Goodman recognized a commendation of service received by the Warrenville Police Department from the Winfield Police Department.

H. CLOSED SESSION

There was no closed session.

I. ADJOURN

ALD. LOCKETT MADE A MOTION, seconded by Ald. Davolos to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The meeting adjourned at 7:31 p.m.

Approved: December 5, 2022


Dawn R. Grivetti, Executive Assistant/Deputy Clerk