

**CITY OF WARRENVILLE
PUBLIC SAFETY AND FINANCE
COMMITTEE OF THE WHOLE
REGULAR MEETING
Monday, September 25, 2023 at 7:00 p.m. at City Hall
28W701 Stafford Place**

MINUTES

A. CALL TO ORDER

Chairman Aschauer called to meeting to order at 7:00 p.m.

B. ROLL CALL

Present: Chairman Stuart Aschauer, Mayor David Brummel and Aldermen:
John Paul Augustynowicz, Clare Barry, Kathy Davolos, John
Lockett, Bill Weidner and Judy Wilkie

Absent: Ald. Craig Kruckenberg

Also Present: City Treasurer Maury Goodman, City Administrator Cristina
White, Assistant City Administrator Alma Morgan, Finance
Director Kevin Dahlstrand, Police Chief Sam Bonilla, and
Executive Assistant and Deputy City Clerk Dawn Grivetti

Also Absent: City Clerk Julie Clark

C. PLEDGE OF ALLEGIANCE

Chairman Aschauer led the Pledge of Allegiance.

D. PUBLIC COMMENTS

Michael Hoffmann, 3S436 Second St, spoke about stormwater management research he performed on Fawell dam.

E. OFFICIALS AND STAFF COMMENTS

Treasurer Goodman gave a report of his attendance at the Illinois Municipal League Conference, which included sessions on municipal matters, budget workshop, tax increment financing, and a treasurer's roundtable discussion. He added that the Highland Park City Manager also gave a presentation on the City's July 4, 2022 shooting.

F. BUSINESS OF MEETING

1. Consideration of City Holiday Schedule for Calendar Year 2024

Executive Assistant and Deputy City Clerk (EA/DC) Grivetti presented the calendar year 2024 Holiday Schedule for consideration. She stated that the City recognizes 11 holidays per calendar year. However, due to New Year's Eve 2023 falling on a Sunday, the holiday will be observed on the following Monday, January 1, 2024, and New Year's Day 2024 will be observed on Tuesday, January 2, 2024, thus allowing for 12 observed holidays in calendar year 2024.

Ald. Augustynowicz asked why the June 19 “Juneteenth” Federal and State holiday was not included on the schedule. City Administrator White replied that it is not one of the 11 recognized City holidays in the Employee Personnel Policy Manual and the three City employee collective bargaining agreements.

ALDERMAN WEIDNER MADE A MOTION, seconded by Ald. Davolos, to recommend the City Council approve the 2024 City Holiday Schedule as presented.

MOTION CARRIED VIA VOICE VOTE

2. Consideration of 2024 City Council and Committee of the Whole Meetings Schedule
EA/DC Grivetti presented the calendar year 2024 City Council and Committee of the Whole meeting schedule for consideration. Due to the first two observed holidays of the year, staff is recommending the City Council cancel the first regular meeting in January.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Davolos, to recommend the City Council approve the Calendar Year 2024 City Council and Committee of the Whole Meeting Schedule as presented.

MOTION CARRIED VIA VOICE VOTE

3. Consideration of Fiscal Year 2025 Budget Preparation and Adoption Timeline
Finance Director (FD) Dahlstrand presented the fiscal year 2025 Budget Preparation and Adoption Timeline for consideration. He highlighted some of the significant aspects of the proposed timeline, including: presentation of a draft City Wide Work Plan, the date of the City Council Budget Workshop, and a period of time for individual session meetings with the Finance Director and City Administrator.

ALDERMAN BARRY MADE A MOTION, seconded by Ald. Lockett, to recommend the City Council approve the Fiscal Year 2025 Budget Preparation and Adoption Timeline as presented, including a City Council Budget Workshop on Saturday, March 16, 2024.

MOTION CARRIED VIA VOICE VOTE

4. Information discussion of FY 2025 Elected Official Budget Consideration forms
FD Dahlstrand stated that, as part of the annual budget preparation and adoption process, elected officials have the opportunity to submit budget consideration forms for projects or programs they would like considered for inclusion in the proposed FY 2025 Budget. Completed forms are due back to the Finance Director by November 1, 2023. He added that submitted forms will be included on the November 27, Public Safety and Finance Committee of the Whole agenda for discussion and consideration. Recommended submissions will advance through the budget preparation process to be considered for inclusion in the final proposed FY 2025 Budget to be approved in April 2024.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

5. Informational updates on Administration, Finance, and Police Department FY 2024 Work Plans and Decision Packages

Updates to the FY 2024 departmental work plans and decision packages were presented. There were no comments made.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

G. MISCELLANEOUS

There were no miscellaneous items discussed.

H. CLOSED SESSION

There was no closed session.

I. ADJOURN

ALD. LOCKETT MADE A MOTION, seconded by Ald. Davolos to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The meeting adjourned at 7:19 p.m.

Approved: October 2, 2023



Dawn R. Grivetti, Executive Assistant/Deputy Clerk