

CITY OF WARRENVILLE
PLAN COMMISSION/ZONING BOARD OF APPEALS
DRAFT Minutes of Regular Meeting
Held on Thursday, July 6, 2023
At Warrenville City Hall
28W701 Stafford Place

A. CALL TO ORDER

Chairman Cosgrove called the meeting to order at 7:10 p.m.

B. ROLL CALL

PC Present: Tim Cosgrove, Rachael Fawell, Carla Sanfilipp, Bob Vavra, Natalie Clemens

Excused: Kennedy Hartsfield

Absent: Jessica Tullier, Byron Miller, Mark Taylor

ZBA Present: Tim Cosgrove, Carla Sanfilipp, Bob Vavra,

Excused: Kennedy Hartsfield

Absent: Jessica Tullier, Mark Taylor, Byron Miller

Also Present: Amy Emery, Assistant Community Development Director Consuelo Arguilles, Planner/GIS Technician Jack Maszka, Permit and Zoning Technician Chris Santos

C. NEW BUSINESS

1. 28W575 Stafford Place - Evolet Eve Wine Shop / located on dead end segment of Stafford Place, northeast of Curtis Avenue
Monica Lefever/Evolet Eve Wine Shop

Chairman Cosgrove stated that Monica Lefever, the owner of Evolet Eve Wine Shop, is applying for a Temporary Use Permit to plan the third year anniversary event at the wine shop. Chairman Cosgrove mentioned this event is similar to the previous events in the last two years. Chairman Cosgrove stated that there will be a tent on Stafford Place and there will also be food trucks nearby. Chairman Cosgrove recommended to Monica Lefever to remove the date of August 3, 2024 as one of the planned future dates for next year's anniversary event due to it interfering with the City of Warrenville Summer Daze event held on the same day.

Chairman Cosgrove asked city staff about the required food truck inspections by the Warrenville Fire District.

Planner Maszka stated that the Warrenville Fire Protection District has been insistent on conducting these inspections for safety reasons. Planner Maszka mentioned that City Chief Code Official Michelle Lilly has been working with the Warrenville Fire Protection District on making these inspections business friendly.

Commissioner Clemens suggested that when next year Temporary Use Permit is granted that the surrounding neighbors could get more than a week's notice of the event happening.

Monica Lefever stated that she follows the same public notice guideline as the Warrenville Park District does when they have events which is just a one week notice as well.

CHAIRMAN COSGROVE MADE THE MOTION FOR THE PLAN COMMISSION TO RECOMMEND CITY COUNCIL APPROVAL OF A TEMPORARY USE PERMIT WHICH WOULD ALLOW EVOLET EVE TO CONDUCT A THREE YEAR ANNIVERSARY CELEBRATION EVENT ON THE DEAD-END SECTION OF STAFFORD PLACE SUBJECT TO THE EVENT BEING CONDUCTED IN ACCORDANCE WITH THE INFORMATION CONTAINED IN THE JULY 6, 2023 COMMUNITY DEVELOPMENT DEPARTMENT STAFF REPORT WITH EXCEPTION TO ITEM #10 IN WHICH AUGUST 3, 2024 IS A DATE REMOVED FROM THE PLANNED FOUR YEAR ANNIVERSARY DATES. COMMISSIONER FAWELL SECONDED. CHAIRMAN COSGROVE ASKED FOR A VOICE VOTE. MOTION PASSED. MOTION CARRIED.

D. PUBLIC COMMENTS

There were none.

E. APPROVAL OF MINUTES

1. Regular Meeting of June 22, 2023

CHAIRMAN COSGROVE MADE A MOTION TO APPROVE THE MINUTES OF THE JUNE 22, 2023 MEETING AS AMENDED. SECONDED BY COMMISSIONER VAVRA. COMMISSIONER FAWELL ABSTAINED. CHAIRMAN COSGROVE ASKED FOR A VOICE VOTE. MOTION PASSED. MOTION CARRIED.

F. CHAIRMAN'S REPORT

No Report.

G. COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR'S REPORT

No Report.

H. ASSISTANT COMMUNITY DIRECTOR'S REPORT

Assistant Community Development Director Arguilles reported that the Public Hearing sign for an upcoming agenda item at the next meeting does have a QR Code incorporated into the public sign. Staff has been working on having this feature required for future city and private projects.

I. PLANNER'S REPORT

Planner Maszka shared with the Plan Commission the agenda items for the next meeting.

J. ADJOURN

CHAIRMAN COSGROVE MOVED, SECONDED BY COMMISSIONER SANFILLIP TO ADJOURN THE MEETING AT 7:24 P.M. CHAIRMAN COSGROVE ASKED FOR A VOICE VOTE. MOTION PASSED. MOTION CARRIED.

Chris Santos, Permit and Zoning Technician