

**CITY OF WARRENVILLE  
PUBLIC SAFETY AND FINANCE  
COMMITTEE OF THE WHOLE  
REGULAR MEETING  
Monday, May 24, 2021 at 7:00 p.m. at City Hall  
28W701 Stafford Place**

In accordance with Governor Pritzker's Disaster Proclamation, Section 7(e) of the Illinois Open Meetings Act, 5 ILCS 120/7(e), and a determination by the Mayor of the City of Warrenville, **this meeting was held virtually.**

**MINUTES**

**A. CALL TO ORDER**

Chairman Goodman called the meeting to order at 7:00 p.m., explaining the virtual meeting protocol according to the Open Meetings Act, 5 ILCS 120/7(e), and the Governor's Executive Orders.

**B. ROLL CALL**

Present: Chairman Leah Goodman, Mayor David Brummel, Aldermen: Jay Anderson, Stuart Aschauer, Clare Barry, Kathryn Davolos, Jeff Krischel, and Bill Weidner

Absent: Bob Wilson

Also Present: City Administrator John Coakley, Assistant City Administrator Cristina White, Finance Director Kevin Dahlstrand, Police Chief Raymond Turano, City Clerk Julie Clark, and Executive Assistant / Deputy City Clerk Dawn Grivetti

Also Absent: None

**C. PLEDGE OF ALLEGIANCE**

Chairman Goodman led the pledge of allegiance.

**D. CITIZENS COMMENTS**

There were no comments from the public.

**E. OFFICIALS AND STAFF COMMENTS**

Mayor Brummel encouraged participants of the Mayor's Fitness Challenge to continue to accumulate and report fitness minutes.

Ald. Davolos reminded residents the next paper shredding and electronics recycling event will be held on September 18 at the same time and location as the May 8 event.

Chairman Goodman stated she attended the Public Works Open House on May 20; where she was informed of a paper-shredding event in West Chicago on June 5, hosted by School

and Community Assistance for Recycling and Composting Education (SCARCE). She also attended the Little Friends Open House last week.

## **F. BUSINESS OF MEETING**

### **1. Informational update on illegal fireworks enforcement**

Police Chief (PC) Turano reported the Police Department will begin the fireworks enforcement initiative June 1. He added, the plan was designed to take place before, during, and after the Independence Day holiday, and includes public service announcements, the distribution of educational materials during traffic stops, and special enforcement details to reinforce the issue of safety. Warrenville residents who are stopped for a traffic violation will receive an informational pamphlet regarding the fine structure for illegal fireworks.

He noted the occurrence of injuries resulting from fireworks, and added, there was an uptick in illegal use of fireworks in the City last year. He asked residents to be considerate of their neighbors and others in the community and not use illegal fireworks, and reiterated the Police Department will issue citations to anyone caught.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

### **2. Consideration of contract renewal for City prosecutor services**

PC Turano stated City Prosecutor Charkewycz, who represents the City for the prosecution of traffic and municipal ordinance violations, has submitted her annual contract renewal agreement for services from June 1, 2021 through May 31, 2021. He added, Attorney Charkewycz has served as the City prosecutor since 2015, and has provided excellent service to the City and Police Department. PC Turano noted the changes in the renewal agreement from the current agreement, and added there are no proposed increases in fees, except the addition of a fee when a hearing lasts longer than two hours. PC Turano stated staff recommends Council retain the services of Attorney Charkewycz for another year.

ALDERMAN BARRY made a motion, seconded by Ald. Aschauer, to recommend the City Council approve the contract renewal for City Prosecutor services with Attorney Christine Charkewycz for the period of June 1, 2021 through May 31, 2022.

ROLL CALL VOTE:

Aye: Aids.: Barry, Weidner, Krischel, Aschauer, Goodman, Anderson, and Davolos  
Nay: None

MOTION CARRIES

### **3. Consideration of a request to dispose of surplus City property**

PC Turano reported the Police Department currently has surplus unclaimed property in evidence storage for disposal, which has either been unclaimed by the owner, awarded after court adjudication, or no longer serves a City need. He added, past practice for disposal of surplus Police Department property has been to sell it at auction using PropertyRoom.com. PC Turano listed the surplus items for disposal, and stated the City will receive 50% of the auction sale price for any item sold up to the first \$1,000, and

75% of the auction sale price for items sold over the first \$1,000. The remaining percentages are kept by PropertyRoom.com as a service fee. He added, the agency will photograph the items sold, list them on their website, conduct the online auction, accept the remittance for the sale of the item, and forward the City's portion of the remittance to the City. PC Turano stated PropertyRoom.com has been used by the Police Department in the past, and they have been found to be a professional business that serves the need of the City for item disposal.

Chairman Goodman remarked it is sad to see a wedding ring on the list, and it is unfortunate the City cannot find the owners of some of the surplus property.

ALDERMAN DAVOLOS made a motion, seconded by Ald. Anderson, to recommend the City Council approve an ordinance authorizing the disposal of City owned property through an auction conducted by PropertyRoom.com.

**ROLL CALL VOTE:**

Aye: Alds.: Krischel, Anderson, Barry, Goodman, Davolos, Weidner, and Aschauer

Nay: None

**MOTION CARRIES**

4. Consideration to purchase two replacement police vehicles through State contract

PC Turano stated the City Council authorized funding for the purchase of three replacement police vehicles through the Capital Maintenance and Replacement Fund in the FY 2022 Budget. However, at this time, the Police Department is only requesting to purchase two of those vehicles. He indicated the current squad cars that would be replaced have been assessed by staff and meet the requirements for replacement.

PC Turano noted the total cost for two replacement 2021 Ford Explorer Utility Police Interceptors is \$66,612, with the base price for each being \$32,094, and an additional \$1,212, per vehicle in factory options. PC Turano stated the recommended vehicles are gas-only and not hybrid vehicles. There was discussion regarding the cost, efficiency, and reliability of each option as a police vehicle. At the request of Chairman Goodman, PC Turano will provide further information to the Council regarding fuel mileage of the gas-only Utility Police Interceptor versus the standard hybrid model.

Ald. Anderson asked what the City will do with the used vehicles. PC Turano replied, staff will recommend auctioning off one vehicle and retaining the other for the use of the Emergency Management Agency Coordinator.

Ald. Krischel stated his concern about the availability of these vehicles given the current shortage of new vehicles in the country.

Ald. Weidner asked if these vehicles would be ready for service upon receipt, or if there would be additional costs to prepare them for service. PC Turano replied the vehicles will come pre-wired, however, additional services and costs would be necessary to install additional equipment such as radios, data terminals, lights, and dashboard cameras, and to wrap the cars with City insignia.

ALDERMAN BARRY made a motion, seconded by Ald. Aschauer, to recommend the City Council approve the purchase of two 2021 Ford Explorer Utility Police Interceptor vehicles, through State of Illinois contract number 152, at a cost of \$66,612.

ROLL CALL VOTE:

Aye: Alds.: Aschauer, Goodman, Weidner, Anderson, Barry, Davolos, and Krischel  
Nay: None MOTION CARRIES

5. Consideration of an amendment to AVI agreement for AV upgrades

Assistant City Administrator (ACA) White stated, last week the City Council approved a project to replace the ceiling-mounted projector and screen in Council Chambers with a 90-inch display monitor, however the 90-inch display is no longer available. She added, staff is now requesting Council approval of the amended agreement with AVI for the purchase of a 98-inch display monitor for an additional cost of \$3,370, and consensus direction from the Committee to authorize City Administrator Coakley to sign the amended agreement in advance of the next City Council meeting to avoid further delay.

ALDERMAN DAVOLOS made a motion, seconded by Ald. Barry, to recommend the City Council approve an additional \$3,370 for the AV room upgrades project to upgrade to the 98-inch 4K Display, and authorizing City Administrator Coakley to execute the amended AVI agreement for the larger display monitor.

ROLL CALL VOTE:

Aye: Alds.: Barry, Goodman, Weidner, Krischel, Anderson, Davolos, and Aschauer  
Nay: None MOTION CARRIES

6. Consideration of amendments to the electronic sign policy

ACA White stated, in 2019, the City Council approved the Community Electronic Sign Policy for the sign located on the south corner of the intersection of Butterfield and Batavia Roads. Since then, she added, staff has become more experienced with message requests and more comfortable allowing for longer message run times. Staff is now recommending various changes to the policy including the extension of time a message can be published from one week to one month.

Chairman Goodman asked if the City has received any feedback from residents making requests for messages. ACA White replied the City has not received any specific comments regarding the use of the sign.

ALDERMAN DAVOLOS made a motion, seconded by Ald. Aschauer, to recommend the City Council approve the revised Community Electronic Sign Policy.

ROLL CALL VOTE:

Aye: Alds.: Davolos, Aschauer, Krischel, Weidner, Barry, Goodman, and Anderson  
Nay: None MOTION CARRIES

7. Informational discussion of TIF Projections and payback schedules

Finance Director (FD) Dahlstrand reported on the revenue, expense, and fund balance projections for Tax Increment Financing (TIF) districts #3 and #4, as well as the payback schedules for each TIF district. He stated Senior Staff members spent a considerable amount of time preparing these projections, and indicated the full reimbursement to the General Fund from TIF #3 should occur by FY 2031, and the reimbursement to various funds from TIF #4 should occur by FY 2028. He added, projections will be periodically updated as more information is available, with the next revision available near the completion of the FY 2021 audit, and future updates should be presented as fiscal budgets are prepared and property tax extensions are finalized.

Several Aldermen thanked FD Dahlstrand and staff for preparing these detailed reports.

Chairman Goodman asked for more information about the projected surplus revenues by the end of the TIF districts. FD Dahlstrand replied these are the best preliminary projections staff could make given the information known at this time. Staff does not anticipate these projected surpluses will exist at the scheduled end of the TIF districts, as future project expenses and equalized assessed valuations (EAV) of property within the districts will change. He added, the figures will change as more information and regular updates are presented.

There was discussion about past and future projected EAV and project expenses and how they affect the revenue, expenditure, and fund balances of the TIF funds. FD Dahlstrand noted specific circumstances in each district that will lead to significant changes in fund balances.

Chairman Goodman stated, the one point Council could give further direction to staff on is the order of repayment to various funds in TIF #4, which is a topic the Long Range Financial Planning workgroup has discussed. She further stated it was a tremendous relief to know the deficit in TIF 4 can be paid back sooner rather than later.

CA Coakley thanked FD Dahlstrand as well as other City staff for their work and input. He reiterated the plan to present the updated report at least once per year, and agreed, further discussion with the Long Range Financial Planning workgroup regarding the order of repayment to various funds is necessary. CA Coakley stated his recommendation is to prioritize paying back City funds over consideration of other new projects.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

8. Informational updates on Administration, Finance, and Police Department FY 2022 Work Plans and Decision Packages

Chairman Goodman asked PC Turano about the status of the evidence room audit being listed as ongoing. PC Turano replied the audits are conducted on an ongoing surprise basis to ensure the processing of evidence is performed accurately and consistently.

Ald. Weidner stated he was happy to see the bike patrol is being implemented again.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

**G. MISCELLANEOUS**

1. Commendations

PC Turano reported on upcoming events in the Police Department including the acquisition of body cameras. He further reported on letters of appreciation received from other agencies and occasions where additional support was offered by the Police Department to other MERIT agencies.

**H. CLOSED SESSION**

There was no closed session.

**I. ADJOURN**

ALD. DAVOLOS made a motion, seconded by Ald. Krischel to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The meeting adjourned at 8:12 p.m.

Approved: June 7, 2021



Dawn R. Grivetti, Executive Assistant/Deputy Clerk