

**CITY OF WARRENVILLE
PUBLIC SAFETY AND FINANCE
COMMITTEE OF THE WHOLE
REGULAR MEETING
Monday, January 24, 2022 at 7:00 p.m. at City Hall
28W701 Stafford Place**

In accordance with Governor Pritzker’s Disaster Proclamation, Section 7(e) of the Illinois Open Meetings Act, 5 ILCS 120/7(e), and a determination by Chairman Leah Goodman, this meeting was held virtually.

MINUTES

A. CALL TO ORDER

Chairman Goodman called to meeting to order at 7:00 p.m., explaining the virtual meeting protocol according to the Open Meetings Act, 5 ILCS 120/7(e), and the Governor’s Disaster Proclamation.

B. ROLL CALL

Physically Present: None

Virtually Present: Chairman Leah Goodman, Mayor David Brummel, and Aldermen: Jay Anderson, Stu Aschauer, Clare Barry, Kathryn Davolos, Jeff Krischel, Craig Kruckenberg, and Bill Weidner

Absent: None

Also Physically Present: City Administrator John Coakley and Assistant City Administrator Cristina White

Also Virtually Present: Finance Director Kevin Dahlstrand, Police Chief Ray Turano, Senior Accountant and TAC Liaison Leo Beltran, and Executive Assistant and Deputy City Clerk Dawn Grivetti

Also Absent: City Clerk Julie Clark and City Treasurer Ann Behrens

C. PLEDGE OF ALLEGIANCE

Chairman Goodman led the Pledge of Allegiance.

D. PUBLIC COMMENTS

There were no comments from the public.

E. OFFICIALS AND STAFF COMMENTS

Chief Turano stated that, for the seventh consecutive time, the City will receive an award for the 2021 National Night Out event for a community with a population under 15,000. He estimated there were well over 700 people in attendance. Mayor Brummel and several aldermen congratulated Chief Turano and the Police Department for this honor.

In addition to congratulating the Police Department, Ald. Davolos also thanked the Public Works staff for the work they do cleaning streets following the recent snowfalls.

Chairman Goodman wished Ald. Barry a happy birthday. She also recognized Ald. Anderson for his final public meeting as an Alderman with the City of Warrenville and wished him well. She also requested a moment of silence to remember the more than 30,000 Illinois residents who have died of COVID-19 since the start of the pandemic. She continued to encourage residents to protect themselves and get tested regularly, and reminded them of the new federal website, covidtests.gov, where every household can order four free tests.

Ald. Krischel thanked the Police Department as well as all the organizations and sponsors who participated in the 2021 National Night Out event.

Ald. Kruckenberg offered his gratitude for the Police Department, and for being able to serve as an Alderman on the City Council.

Ald. Weidner welcomed Ward 2 Alderman Kruckenberg to the City Council.

City Administrator (CA) Coakley noted that Mayor Brummel administered the oath of office to Ald. Kruckenberg before tonight's meeting.

Mayor Brummel stated he invited John Lockett to join the Committee in tonight's closed session meeting as he will be sworn in to office as a City Alderman prior to the next City Council meeting. There were no objections from members of the Committee.

F. BUSINESS OF MEETING

1. Consideration of Tourism and Arts Commission Hotel Tax grant recommendations for FY 2023

Senior Accountant (SA) and TAC Staff Liaison Beltran stated the Tourism and Arts Commission (TAC) recently reviewed 16 applications submitted for the FY 2023 Hotel Tax Grant program requesting a total of \$131,900.93, in grant funds. The City Council has authorized a maximum of \$125,000, for FY 2023 grants. SA Beltran stated, TAC is recommending \$124,971.40, in FY 2023 Hotel Tax grants.

SA Beltran introduced TAC Chairman Monica Johnson, who thanked the Aldermen for supporting the Hotel Tax Grant program. She then provided greater detail on the number of grant applications that were new and recurring, the variety of events and programs recommended for funding, and the various amounts funded for each program. Chairman Johnson noted that in addition to standard event descriptions, applicants were asked to provide information on how their programs could be scaled back based on available funding. This information assisted TAC in making the best funding recommendations for each event.

Chairman Goodman expressed concern about whether events could still go on if they were not fully funded by the grant. There was discussion regarding how grant

applicants were able to adjust past events and plan for future events based on available grant funds.

The Aldermen recognized and commended the diversity of programs that were recommended for grant funding. Several Aldermen thanked TAC for keeping recommendations within the prescribed budget, and complimented Chairman Johnson on the informative presentation. Ald. Barry expressed her pleasure in working with the members of TAC, and thanked staff liaison SA Beltran for his leadership and guidance. Mayor Brummel stated he attended recent TAC meetings and recognized the group's good work, integrity, and camaraderie at their meetings.

ALDERMAN BARRY MADE A MOTION, seconded by Ald. Anderson, to recommend the City Council accept the Tourism and Arts Commission recommendations and award \$124,971.40, in Hotel Tax grant funding to various applicants for FY 2023, per the Tourism and Arts Commission recommendations memo dated January 13, 2022.

ROLL CALL VOTE:

Aye: Alds: Goodman, Anderson, Weidner, Kruckenberg, Krischel, Barry, Aschauer, and Davolos

Nay: None

MOTION CARRIES

2. Consideration of The Warren Tavern FY 2023 funding assistance request

SA Beltran stated the Warren Tavern Preservationist group is requesting FY 2023 funding in the amount of \$14,848.89, for window replacements. The Council has directed that \$10,000, be annually allocated for building maintenance. No representative of the group was present to answer questions from the Committee.

Several options for funding the request were discussed, including fully funding and not funding pending further explanation by the requestor. To aid in the timely preparation of the FY 2023 Budget, SA Beltran suggested the Committee recommend approval of \$10,000, in funding now, and invite a Tavern representative to attend a future meeting to discuss the additional funding. Ald. Aschauer suggested that if Council approves the full request for FY 2023, then the following year's grant should be reduced by the amount over-requested for FY 2023.

There was further discussion regarding the availability of funds for the full request, if the group had previously requested more than what was budgeted, and if any bids from local vendors were considered. Ald. Weidner requested more information from the Warren Tavern Preservationist group regarding how previous City funds have been spent and any long-range plans for future uses and maintenance of the building.

Mayor Brummel added, if this request is not time-sensitive, he recommended the request be delayed until a representative can discuss the request with the Committee at a later meeting. Finance Director (FD) Dahlstrand requested the discussion occur at the

next City Council meeting on the regular agenda so that staff would have the correct amount for the purpose of preparing the FY 2023 Budget.

ALDERMAN WEIDNER MADE A MOTION, seconded by Ald. Krischel, to continue discussion of the Warren Tavern Preservationist FY 2023 funding request until the February 7, 2022 City Council meeting, and request a representative of the group be in attendance to respond to any questions by Council.

ROLL CALL VOTE:

Aye: Aids: Kruckenberg, Davolos, Barry, Krischel, Goodman, Anderson, Weidner, and Aschauer

Nay: None

MOTION CARRIES

3. Consideration of Historical Society request for Director/Curator funding for FY 2023
SA Beltran presented the Historical Society's request for \$20,000, to cover the cost of a part-time museum director for FY 2023, which is the same amount requested and approved for FY 2022.

Historical Society President Melissa Simmons thanked the Committee for the City's support of the Historical Society, and offered a summary of programs and visitor engagements over the past year.

Director Phalen was thanked for her service to the society and the community.

ALDERMAN BARRY MADE A MOTION, seconded by Ald. Davolos, to recommend the City Council approve the Warrenville Historical Society's grant request in the amount of \$20,000, from the Hotel Tax Fund to cover the cost of their part-time Museum Director/Curator, and direct staff to include this funding in the FY 2023 Budget.

ROLL CALL VOTE:

Aye: Aids: Anderson, Krischel, Davolos, Weidner, Aschauer, Kruckenberg, Barry, and Goodman

Nay: None

MOTION CARRIES

4. Consideration of Police Department request to solicit and accept donations for CY 2022 Special Olympics Illinois and National Night Out Against Crime events
PC Turano requested authorization for staff to solicit and accept services, cash, and in-kind donations for the 2022 calendar year Special Olympics Illinois Law Enforcement Torch Run events and the National Night Out Against Crime event.

ALDERMAN DAVOLOS MADE A MOTION, seconded by Ald. Aschauer, to recommend the City Council approve the request to solicit donations for all 2022 calendar year events, including National Night Out Against Crime and Special Olympics Illinois Law Enforcement Torch Run events.

ROLL CALL VOTE:

Aye: Aids: Weidner, Aschauer, Anderson, Barry, Davolos, Krischel, Goodman, and Kruckenberg

Nay: None

MOTION CARRIES

5. Discussion of FY 2023 Citywide Work Plan

CA Coakley presented the FY 2023 Citywide Work Plan for discussion.

Ald. Anderson asked if staff is confident with the timeline and status of the Illinois Trailhead Project. CA Coakley replied the project is still on schedule.

Ald. Krischel stated his frustration with the ongoing ERP development and transition process delays.

Ald. Weidner asked about the transference of City parks to the Park District. CA Coakley suggested any current plans to transfer park property will appear on the Public Works departmental work plan, and could be discussed in a budget presentation at an upcoming meeting.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

6. Financial update through December 2021

FD Dahlstrand presented the FY 2022 bi-monthly financial update through December 2021. He noted the report has been revised to include fund-by-fund comparative data from FY 2019, which was the last full pre-pandemic fiscal year; and that two new columns have also been added to the revenue section of each fund providing historical funding data for comparison. FD Dahlstrand stated that as of December, seven of the eight City accounting funds are operating in a positive nature, with revenues exceeding expenditures in each fund. A majority of the General Fund revenues are exceeding revenues in FY 2019, with the exception of the Food and Beverage Tax and the Automobile Rental Tax.

FD Dahlstrand stated, however, that other funds are still lagging behind FY 2019 standards. He went on to provide greater detail of revenues and expenses across various City funds over the past 12 months as compared to the previous 12 month cycle.

Several Aldermen thanked FD Dahlstrand for the presentation. FD Dahlstrand was asked if he was concerned about anything on the expense side of the budget. FD Dahlstrand replied his largest concern is with the financial impact of the unresolved collective bargaining agreements.

There was discussion regarding the revenues and expenses in the Water and Sewer Fund. FD Dahlstrand stated work on the infiltration and inflow (I/I) program appears to have reduced sewer expenses in the fund.

Chairman Goodman noted the continued reduced revenues in the Hotel Tax Fund, and FD Dahlstrand stated, when the City receives them, video gaming revenues will appear in the Capital Maintenance and Replacement Fund.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

7. Informational update of Class “V” – Video Gaming licensing

FD Dahlstrand stated the City has issued four Class V liquor licenses for video gaming to date. Due to an oversight and per City Code, the City will be refunding a portion of the application fees that were received after October 1, 2021.

No terminal licenses have been issued by the City, as the State has not yet approved any terminals for current City applicants. There was further discussion regarding where video gaming revenue will appear in the budget.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

8. Informational updates on Administration, Finance, and Police Department FY 2022 Work Plans and Decision Packages

There were no comments regarding the plans and decision packages presented.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

G. MISCELLANEOUS

H. CLOSED SESSION

ALDERMAN BARRY MADE A MOTION, seconded by Ald. Davolos, to enter into Closed Session to discuss the following:

- 5 ILCS 120/2 (c) (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
- 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.

ROLL CALL VOTE:

Aye: Aids: Krischel, Goodman, Kruckenberg, Anderson, Weidner, Aschauer, Davolos, and Barry

Nay: None

MOTION CARRIES

Members of the Committee entered into Closed Session at 8:39 p.m.

The same members of the Committee returned to open session at 9:44 p.m. City Administrator Coakley stated that no action was taken during the Closed Session.

I. ADJOURN

ALDERMAN WEIDNER MADE A MOTION, seconded by Ald. Anderson to adjourn.

MOTION ADOPTED VIA UNANIMOUS ROLL CALL VOTE.

The meeting adjourned at 9:44 p.m.

Approved: February 7, 2022



Dawn R. Grivetti, Executive Assistant/Deputy Clerk