

**CITY OF WARRENVILLE
PUBLIC SAFETY AND FINANCE
COMMITTEE OF THE WHOLE
REGULAR MEETING
Monday, January 23, 2023 at 7:00 p.m. at City Hall
28W701 Stafford Place**

MINUTES

A. CALL TO ORDER

Chairman Goodman called to meeting to order at 7:00 p.m.

B. ROLL CALL

Present: Chairman Leah Goodman, Mayor David Brummel, and Aldermen: Clare Barry, Kathy Davolos, Jeff Krischel, Craig Kruckenberg, John Lockett, and Bill Weidner

Absent: Alderman Stuart Aschauer

Also Present: City Administrator Cristina White, Assistant City Administrator Alma Morgan, Finance Director Kevin Dahlstrand, Police Chief Sam Bonilla, Tourism and Arts Commission Chairman Monica Johnson, and Executive Assistant and Deputy City Clerk Dawn Grivetti

Also Absent: Clerk Julie Clark

C. PLEDGE OF ALLEGIANCE

Chairman Goodman led the Pledge of Allegiance.

D. PUBLIC COMMENTS

There were no comments from the public.

E. OFFICIALS AND STAFF COMMENTS

Mayor Brummel wished Ald. Barry a happy birthday. He also announced the City Police Department won a national award for the 2022 National Night Out event.

Chairman Goodman wished everyone a happy Lunar New Year, and requested a moment of silence for the victims of the Lunar New Year shooting events in California over the weekend.

F. BUSINESS OF MEETING

1. Consideration of Historical Society request for Director/Curator funding for FY 2024
Assistant City Administrator (ACA) Morgan presented the Warrenville Historical Society's FY 2024 request for \$20,000 in funding from the Hotel Tax Fund to cover the cost of a part-time Museum Director and Curator.

Ald. Davolos recognized Director Phalen for the work she has accomplished through the Historical Society.

ALDERMAN WEIDNER MADE A MOTION, seconded by Ald. Kruckenberg, to recommend the City Council approve the Warrenville Historical Society's grant request in the amount of \$20,000 from the Hotel Tax Fund to cover the cost of their part-time Museum Director and Curator, and direct staff to include this funding in the FY 2024 Budget.

MOTION CARRIED VIA VOICE VOTE

2. Consideration of Tourism and Arts Commission Hotel Tax Grant recommendations for FY 2024

ACA Morgan introduced Tourism and Arts Commission Chairman Monica Johnson, who stated that the Tourism and Arts Commission (TAC) received and reviewed 15 applications for the FY 2024 Hotel Tax Grant program, resulting in just over \$141,000 in grant funding requests. The City Council has authorized a maximum of \$150,000 for FY 2024 grants, and TAC is recommending \$138,896.74 be awarded for this year's events.

TAC Chairman Johnson gave a brief summary of all the events, and thanked the Commissioners, staff and Council for their review and consideration of the recommendations.

Ald. Barry recognized staff and the TAC commissioners for their efforts. Ald. Weidner commented on the requests submitted by other taxing bodies and inquired if they will be contributing more or less to their events than the City. Ald. Barry replied that not all event expenses, including staff time, are included in the event expenses.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Barry, to recommend the City Council accept the Tourism and Arts Commission recommendations, and award \$138,896.74 in Hotel Tax grant funding to various applicants for FY 2024, per the Tourism and Arts Commission memo dated January 13, 2023, and direct staff to include this funding in the FY 2024 Budget.

MOTION CARRIED VIA VOICE VOTE

3. Consideration of The Warren Tavern Funding Assistance Request for FY 2024

TAC Chairman Johnson reported that TAC reviewed the Warren Tavern Preservationists FY 2024 Funding Request Application to ensure compliance with the Warren Tavern Funding Assistance Procedure, and found that two of the requested expenses did not meet the guidelines, and therefore, were not included in the recommended award funds. The City Council has authorized up to \$10,000 of Hotel Tax funds to be budgeted for funding assistance requests. TAC is recommending an award of \$6,642.88.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Barry, to recommend the City Council accept the Tourism and Arts Commission recommendations and award \$6,642.88 in Hotel Tax funds for capital investments to

the Warren Tavern building, per the Tourism and Arts Commission memo dated January 13, 2023, and direct staff to include this funding in the FY 2024 Budget.

MOTION CARRIED VIA VOICE VOTE

4. Consideration of The Warren Tavern Liability Insurance Funding Request
City Administrator (CA) White stated that the Warren Tavern Preservationists have requested the City provide additional funding assistance to cover the Tavern's liability insurance costs, as the Warren Tavern Funding Assistance Program excludes overhead expenses, such as insurance, from being included in the grant. The insurance costs for the Tavern have increased 86% from 2018 to 2022. She added that the Tavern provides an event space at no charge for tax supported or not-for-profit organizations, and has maintained a low rental fee for private individuals or businesses to host their events in the historic building.

Taking into consideration the TAC recommendation for funding assistance is below the \$10,000 cap, and the liability insurance increase was significant and unexpected, CA White stated that staff is recommending the City reimburse the Tavern up to \$3,357 in FY 2024 to assist in covering insurance costs. She added that proof of expense and payment would be required.

Warren Tavern Preservationists Chairman Rich Volkmer was present and stated that the liability insurance is projected to increase exponentially, and the group is at a point where the burden of this cost is too much to bear on an annual basis. Because of this, he added, the Preservationists have requested the City consider taking ownership of the building in the near future. CA White stated that preliminary discussions regarding the ownership of the building have been considered, and the reimbursement of insurance costs is a compromise until the City and Preservationists can come to a more suitable arrangement.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Davolos, to recommend the City Council accept staff's recommendation and award up to \$3,357 in Hotel Tax funds to assist the Warren Tavern in covering its liability insurance premium due in FY 2024, and direct staff to include this funding in the FY 2024 Budget.

MOTION CARRIED VIA VOICE VOTE

5. Consideration of Police Department request to solicit and accept donations for CY 2023 Special Olympics Illinois and National Night Out Against Crime events
Police Chief (PC) Bonilla requested authorization for Police Department staff to solicit and accept services, cash, and in-kind donations for the calendar year 2023 Special Olympics Illinois (SOI) Law Enforcement Torch Run events, and the National Night out against Crime event (NNO).

Ald. Weidner thanked the Police Department for the celebrated National Night Out event.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Kruckenberg, to recommend the City Council approve the request to solicit donations for all calendar year 2023 events, including National Night Out Against Crime and Special Olympics Illinois Law Enforcement Torch Run events.

MOTION CARRIED VIA VOICE VOTE

6. Discussion of FY 2024 Citywide Work Plan

CA White presented the draft FY 2024 Citywide Work Plan for discussion, and stated it will be presented at the next several Committee meetings for discussion and consideration until the March budget workshop.

Ald. Davolos inquired about the proposed intergovernmental agreement with the Park District regarding the transfer of City parks to the Park District. CA White replied this item pertains to parks the City currently owns and is considering transferring ownership to the Warrenville Park District, including Cerny Park. The agreement would include a long-term plan to ensure the Park District has the resources needed to take over ownership and maintenance of the various parks.

There was discussion regarding the prioritization and classification of projects. Ald. Weidner commented on the prioritization of projects that make the City more walkable and bicycle friendly. CA White reminded the Council that projects and priorities may change as staff gets further into the budget process.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

7. Informational updates on Administration, Finance, and Police Department FY 2023 Work Plans and Decision Packages

Updates to FY 2023 departmental decision packages were presented. There were no comments presented.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

G. MISCELLANEOUS

1. Commendations

PC Bonilla read a letter the Department received from a resident expressing their gratitude for the service the Department provides.

Mayor Brummel read an email from a resident who recognized a kind message displayed on a digital speed sign when the resident was traveling at or below the posted speed limit.

H. CLOSED SESSION

There was no closed session.

I. ADJOURN

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Davolos to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The meeting adjourned at 7:45 p.m.

Approved: February 6, 2023



Dawn R. Grivetti, Executive Assistant/Deputy Clerk